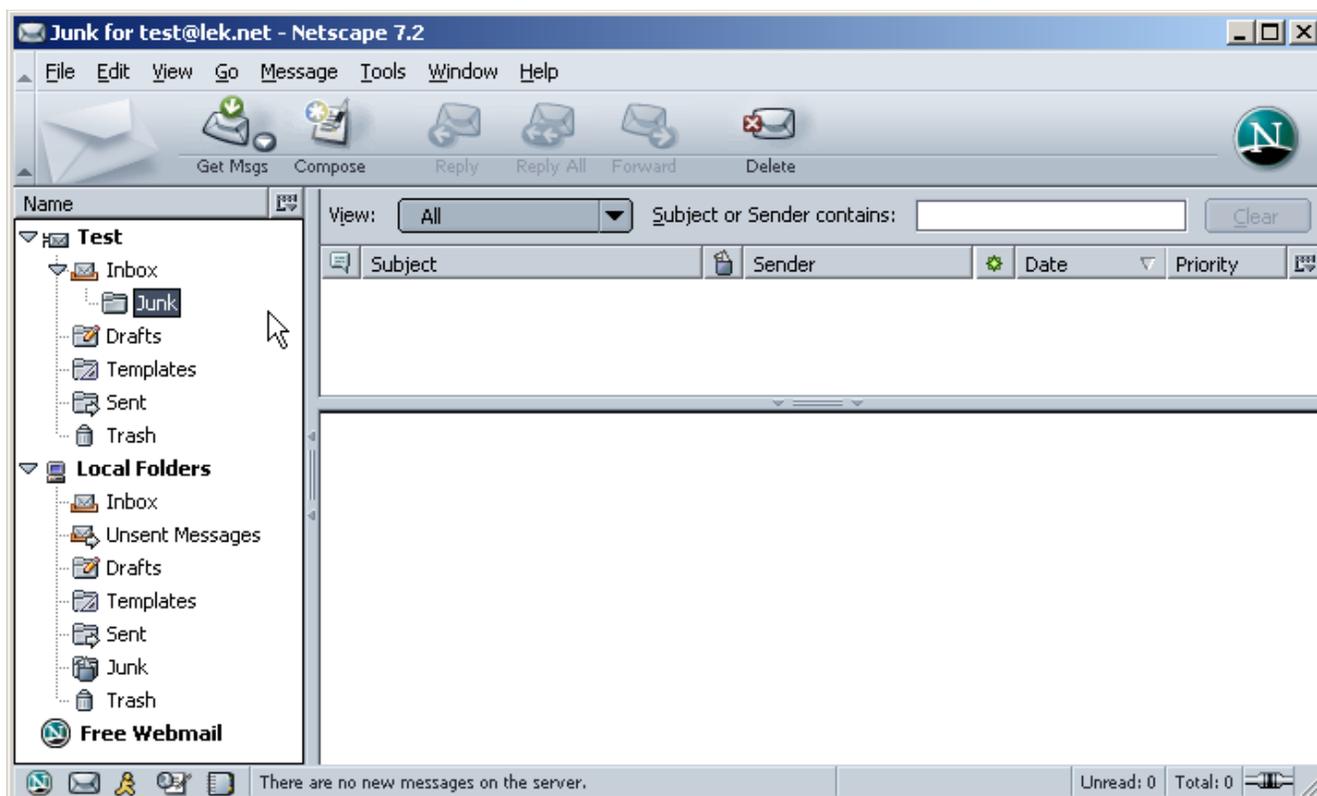


# LEK INTERNET SERVICES

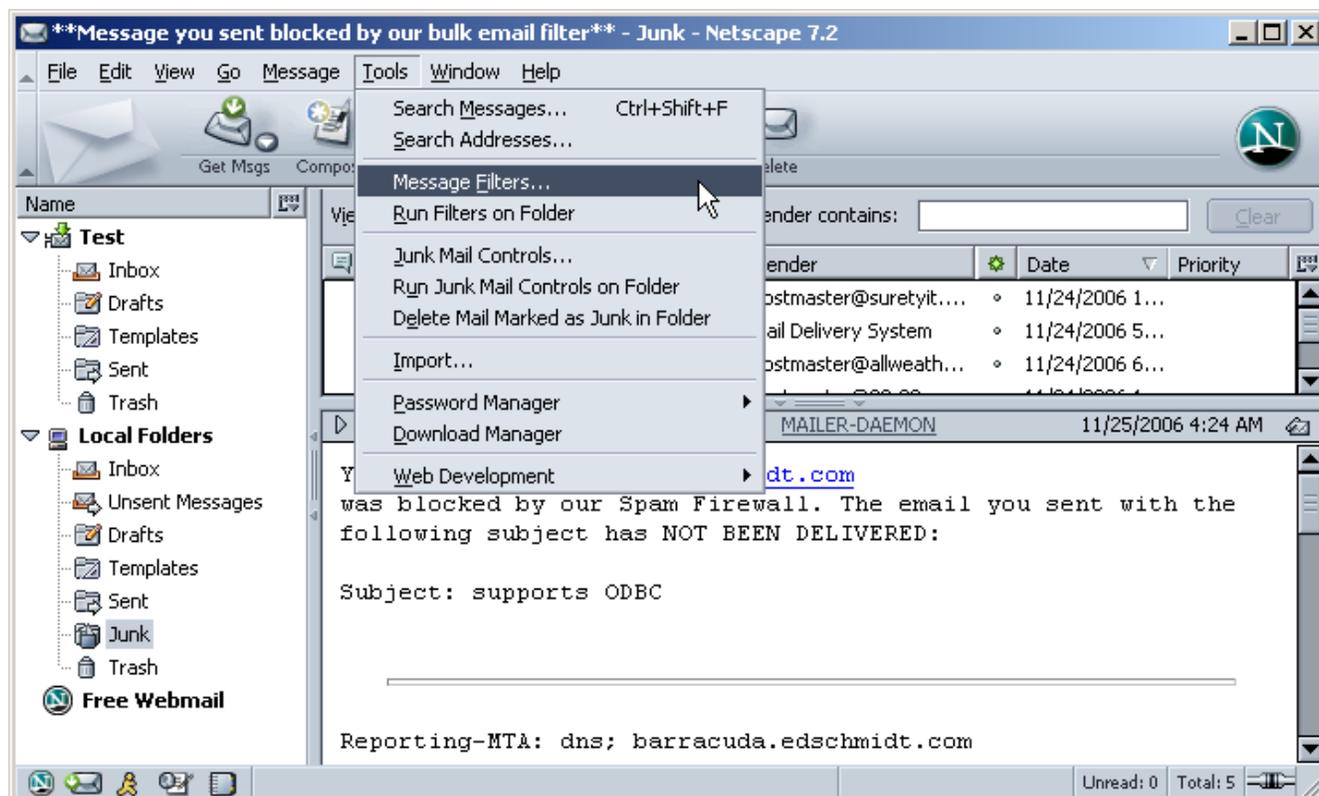
## HOW TO SET SPAM FILTERS IN NETSCAPE 7.2 (LEK HOSTED EMAIL)



These are step-by-step instructions with one step per page. For additional questions about this document or any other technical support issues please contact [support@lek.net](mailto:support@lek.net) or call 330.762.2040 during regular business hours.

**Step 1:**

- Open the *Message Filters* window by clicking on the *Tools* menu and then selecting "Message Filters..."

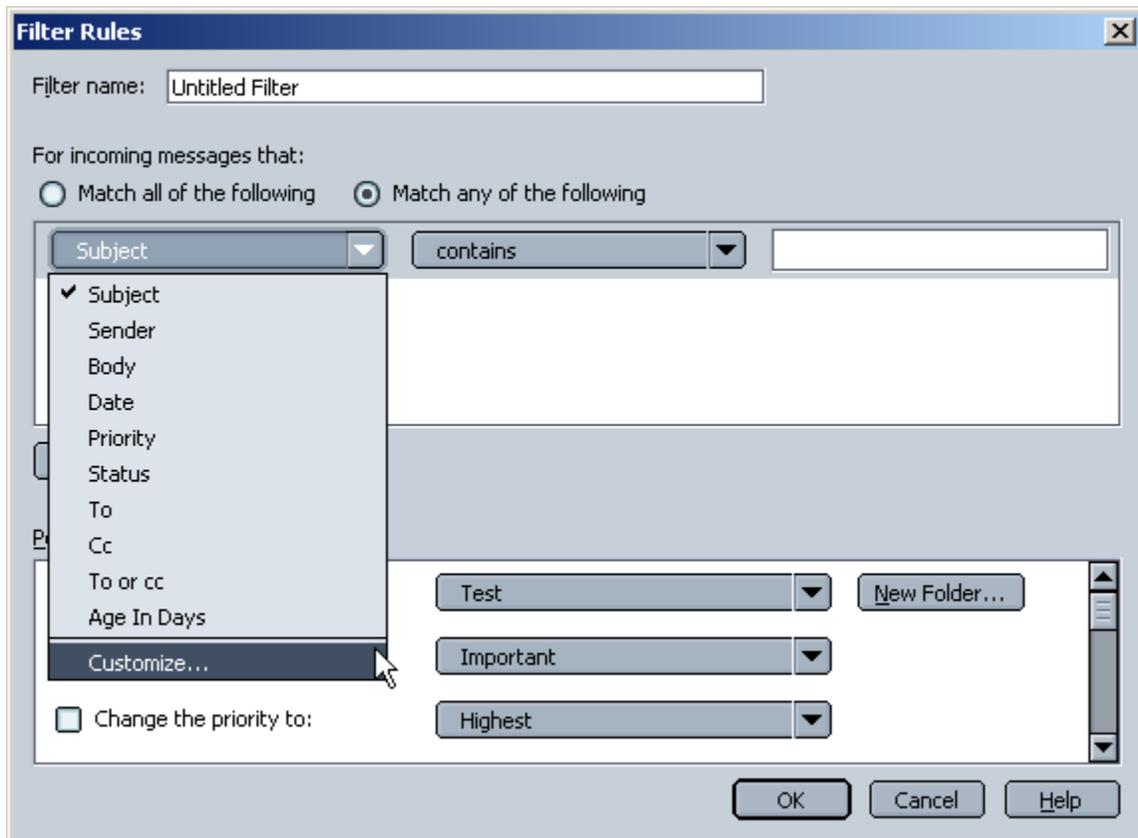


**Step 2:**

- In the Message Filters window click the button labeled "New..."

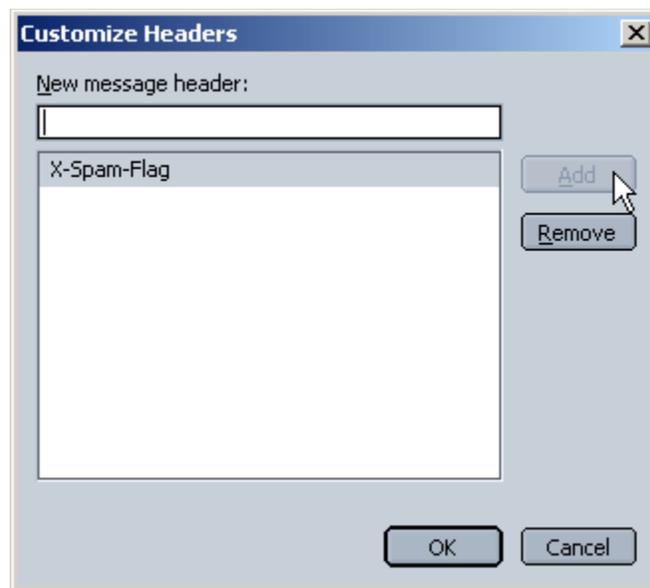


- This will open the *Filter Rules* window. In this window click on the drop down box that contains the word "Subject."
- At the bottom of the list of options select "Customize..."



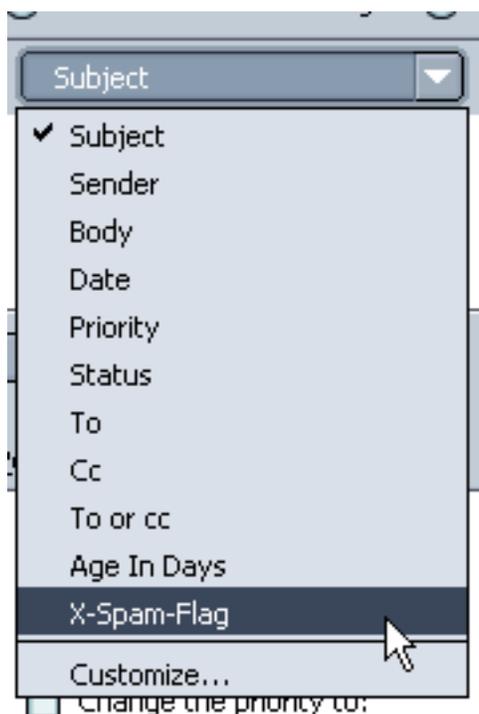
**Step 3:**

- This will open a window labeled "Customize headers". Type **X-Spam-Flag** (this is case sensitive and must be type exactly as it appears in this document) and click the *Add* button.
- Once finished the Customize headers window should appear similar to the one shown below.



**Step 4:**

- Back on the "Filter Rules" window click the drop down box with the word "Subject" in it again. Second from the bottom should be the X-Spam-Flag header we added in the previous step. Select X-Spam-Flag.



**Step 5:**

- Now type the word **YES** in the text box at the far right (this is also case sensitive and must be entered exactly as it appears in this document).
- Now, select "Move to folder:" in the box that appears in the lower half of the "Filter Rules" window. Click the drop down box to the right and select the folder you would like messages marked as spam to be delivered.
- Click the 'OK' button at the bottom of the window. This will return you to the main email window, and new messages marked as spam should be moved to the folder specified earlier in this step.

