DOC: 11290600

LEK INTERNET SERVICES

How to Set Spam Filters in Netscape 7.2 (LEK Hosted Email)

Sunk for test@lek.net - Netscape 7.2					
Eile Edit View Go Mess	sage <u>T</u> ools <u>W</u> indow <u>H</u> elp				
Get Msgs	Image: Compose Reply Reply All Forward Delete				
Name 🛱	View: All Subject or Sender contains:	⊆lear			
v ™ Test 	Subject Subject Priority	/ [2]			
🗃 Junk 📷 Drafts 🛛 🙀					
- 🔂 Templates					
- 🔁 Sent	v v				
🔒 🗍 Trash	4				
🗢 📃 Local Folders					
- 🔤 Inbox					
🛶 Unsent Messages					
- 🔯 Drafts					
- 🔂 Templates					
- 🕞 Sent					
- 👸 Junk					
🖞 💼 Trash					
💿 Free Webmail					
🕲 🖂 🎗 🖭 There	e are no new messages on the server. Unread: 0 Total: 0				

These are step-by-step instructions with one step per page. For additional questions about this document or any other technical support issues please contact support@lek.net or call 330.762.2040 during regular business hours.

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Step 1:

• Open the *Message Filters* window by clicking on the *Tools* menu and then selecting "Message Filters..."



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Step 2:

• In the Message Filters window click the button labeled "New..."

🕲 Message Filters	
Filters for: Test	Filter <u>L</u> og
Enabled filters are run automatically in the order shown below.	
Filter Name Enabled	

- This will open the *Filter Rules* window. In this window click on the drop down box that contains the word "Subject."
- At the bottom of the list of options select "Customize..."

Filter Rules		×
Filter name: Untitled Filter]
Match all of the following	Match any of the following	
]
Subject		
✓ Subject		
Sender		
Body		
Date		
Priority		
L Status		
То		
면 Cc		
To or cc	Test	New Folder
Age In Days		
Customize	Important	
Change the priority to:	Highest	
	C	OK Cancel <u>H</u> elp

Step 3:

- This will open a window labeled "Customize headers". Type **X-Spam-Flag** (this is case sensitive and must be type exactly as it appears in this document) and click the *Add* button.
- Once finished the Customize headers window should appear similar to the one shown below.

C	ustomize Headers	×
	<u>N</u> ew message header:	
	X-Spam-Flag	<u>A</u> dd
		Remove
	ОК	Cancel

Step 4:

• Back on the "Filter Rules" window click the drop down box with the word "Subject" in it again. Second from the bottom should be the X-Spam-Flag header we added in the previous step. Select X-Spam-Flag.



Step 5:

- Now type the word **YES** in the text box at the far right (this is also case sensitive and must be entered exactly as it appears in this document).
- Now, select "Move to folder:" in the box that appears in the lower half of the "Filter Rules" window. Click the drop down box to the right and select the folder you would like messages marked as spam to be delivered.
- Click the 'OK' button at the bottom of the window. This will return you to the main email window, and new messages marked as spam should be moved to the folder specified earlier in this step.

Filter Rules			×
Filter name: Spam			
For incoming messages that: O Match all of the following	• Match any of the following		
X-Spam-Flag	▼ contains	YES	
More Eewer			
Perform these actions:			-
Move to folder:	Junk on Test	New Folder	
Label the message:	Important		
Change the priority to:	Highest		-